

Announcing...

CPSC School Council and CPSC Board of Directors Parent Representatives Elections

What is School Council?

Last year we began the year off announcing a plan to have a “Site-Based Committee” which would consist of CPSC administrators, staff and parents. This group was to meet monthly to make decisions about various CPSC issues. As the year evolved, so did this committee. In short, the name was changed to “School Council” and by-laws were created to better define the purpose and goals of this group. It is a combination of a school site-based management team and what was traditionally known as a “PTA.”

What Are School Council Functions?

(as stated in the by-laws)

1. Functions:

The functions of the Council shall include, but are not limited to:

- a. Review and make recommendations regarding school-wide issues and goals for committees.
- b. At the request of the Director, communicate with the Board of Directors decisions made by the School Council, and collaborate with the Board as needed.
- c. Keep a complete record of all meetings and actions, making such records available in a timely manner.

Who Are the Members of the CPSC School Council

(as stated in the by-laws)

Members. The members of the CPSC School Council shall consist of voting and non-voting members. The voting members will be 4 parents, 3 teachers, 1 support staff, and 2 administrators. A member of the Board of Directors and representatives from standing committees will serve as non-voting members.

(Please see other side)

How Are Members Chosen?

(as stated in the by-laws)

Election and Qualifications. The manner of appointment shall be as follows:

- a. **Parent members:** The parents of children attending CPSC shall nominate and elect by majority vote three (3) members from among the parents. Parent representatives will consist of a K-1 representative, a 2-3 representative and a 4-5 representative. The fourth parent will be elected to serve as the SC Secretary. Any parent nominated must indicate in writing his or her willingness to serve on the Council. The election shall take place each August by ballot.

What Does A School Council “Parent Representative” Do?

(as stated in the by-laws)

Parent Representatives will:

- be a voice from a parent perspective;
- keep CPSC parents informed of issues/topics being discussed at School Council, and solicit information from parents regarding those issues/topics to bring back to the SC;
- serve as an avenue for parents to go through to bring issues to the School Council and /or CPSC Administration.

How often are School Council Meetings?

Usually once a month. Last year the meetings alternated between meeting at 4:30pm one month, and at 6:30pm the next. They were on Tuesdays. This could change based on the consensus of the Council members when they meet with new members in August.

How Do Parents Get Elected?

Nominations will be accepted between July 26 and August 2, 2011. A form will be provided on July 26 in Tuesday folders (also available on our website www.cpscNC.org) Parents may nominate themselves or other parents.

**Note: All School Council meetings are open to the public. Minutes from the meetings will be placed in the file holder next to the large calendar in the lobby. If you want a copy to keep, just ask Tonya to make a copy for you.*

**We need a parent representative for
K-1, 2-3, 4-5 and a secretary.**

**WATCH FOR NOMINATION FORMS
ON TUESDAY, JULY 26th!**