

## CPSC Student Attendance Agreement

As educators, we know that regular attendance is one of the most important contributing factors to student success. We believe that it is our responsibility, together with parents/guardians, to ensure each child receives the best education possible.

Please read this entire page and then sign below to indicate that you understand the CPSC Attendance, Absences and Tardy Policy and that you will make every effort to follow the attendance policy as stated in the 2011-12 CPSC Parent Handbook.

The purpose of this Attendance Agreement is to ensure that all CPSC parents and guardians understand the attendance policies and expectations stated in the Parent Handbook. Some excerpts from the handbook are shown below. Please refer to your Parent Handbook (pages 7-8) for more details.

### 1.12 Attendance Policy

Regular school attendance is necessary for optimal learning and is required by NC state law.

### 1.13 Absences

According to NC state law, all absences from school must be documented as either excused or unexcused. Absence is excused for the following reasons: illness, injury, quarantine, death in the immediate family, medical or dental appointments, court or administrative proceedings, or educational opportunities....If a student's unexcused absences reach six (6), the matter will be addressed by the Director with parent or guardian. (After 10 unexcused absences, the school is required by law to notify the Department of Social Services.)

### 1.14 Tardy Policy

**All parents/guardians will be required to sign an attendance contract before the second week of the new school year. PLEASE MAKE THE EFFORT TO HAVE YOUR CHILD AT SCHOOL ON TIME, EVERY DAY.** In the first few minutes of class, routines are established and reinforced, and teachers give instruction and information that are important to understanding what will happen next in class, or for the rest of the day. When your child misses context information, she or he will start the day at a disadvantage.... Repeated tardiness may eventually lead to a child's disengaging from classroom endeavors. **AFTER THREE TARDIES, PARENTS WILL RECEIVE A NOTICE TO MEET WITH THE DIRECTOR.** Parents should be aware that the state considers 3 tardies as 1 unexcused absence.

I, \_\_\_\_\_, parent of \_\_\_\_\_, Grade \_\_\_\_\_ understand the importance of my child having minimal absences and less than 6 (six) tardies per school year. I agree to make sure my child arrives at school before 8:30am every morning and attends school most school days unless he/she is ill, injured, family emergency, etc.

\_\_\_\_\_  
Parent / Guardian Signature

\_\_\_\_\_  
Parent / Guardian Signature